

North Carolina AHEC Program COMMUNITY PRIMARY CARE ROTATION

TO: The ORPCE office at the AHEC checked below.
 Area L AHEC Charlotte AHEC Eastern AHEC
 Greensboro AHEC Mountain AHEC Northwest AHEC
 Southeast AHEC Southern Regional AHEC Wake AHEC

FROM: Duke ECU UNC-C UNC-CH UNC-G UNC-W WCU WFU WSSU
 New Request Change in Request

Date: _____ Person Completing Form: _____

Phone: _____ E-mail Address: _____

ORPCE is requested to notify school/course contact by _____ if placement has not been scheduled.
(date)

Student Name: _____ Sex: Male Female

Student Phone: _____ Year: _____

Student Address: _____

Student E-mail: _____ SS# last 4 digits: _____

Course Name: _____ Course Number: _____

Course Director: _____ Course Contact: _____

Phone: _____ Pager or Cell: _____

Rotation Dates: _____ Fax: _____

Degree Sought <input type="checkbox"/> ANP <input type="checkbox"/> CNM <input type="checkbox"/> FNP <input type="checkbox"/> GNP <input type="checkbox"/> MD <input type="checkbox"/> PA <input type="checkbox"/> PharmD <input type="checkbox"/> PNP <input type="checkbox"/> WHNP <input type="radio"/> Other

STUDENT/COURSE INFORMATION:

I verify that this student is in good standing with the University, has completed all pertinent OSHA training, and is covered for liability during this community rotation.

Faculty Course Director's Signature

PLACEMENT INFORMATION:

We request that the AHEC/ORPCE office assist with this student placement.

Special placement requests: _____

We have tentatively scheduled the above student with the following preceptor.

Preceptor: _____ Practice Name: _____

Address: _____

Phone: _____ Fax: _____

AHEC HOUSING:

AHEC Housing Requested: Yes No

(If YES, students must complete the online AHEC Student Housing Application at: <http://my.ncahec.net/>)

AREA HEALTH EDUCATION CENTERS/ OFFICE OF REGIONAL PRIMARY CARE EDUCATION (ORPCE) INFORMATION

AREA L AHEC/ORPCE: PO Drawer 7368, Rocky Mount, NC 27804-0368 **Contacts:** Patty Collins, MAEd, BSN, RN Director of Nursing Continuing Education and ORPCE, **E-mail:** patty.collins@arealahec.org or Shebe Harris, ORPCE Housing Coordinator Assistant, **E-mail:** shebe.harris@arealahec.org **Special Requirements:** (1) All students using Area L AHEC housing will be required to sign a housing agreement prior to arrival; (2) Students must attend a 20-30 minute orientation meeting at the Area L AHEC office on the first day of the rotation; and (3) \$75.00 refundable security deposit check is required from every student using Area L AHEC housing. Check is not deposited, but held until apartment is inspected after student vacates apartment. If the apartment is not left in good condition, the student is notified by email that the check will be deposited in five business days to defer some of the cost incurred by Area L AHEC to have the apartment cleaned by the cleaning service. Map available @ www.arealahec.org
Counties served: Edgecombe, Halifax, Nash, Northampton, Wilson.

CHARLOTTE AHEC/ORPCE: Charlotte AHEC/Student Housing, PO Box 32861, Charlotte, NC 28232-2861. **Fax:** 704/512-6560 **Contacts:** Katie Curran, Assistant Director, ORPCE; **Phone:** 704-512-6541 **E-mail:** katie.curran@carolinashealthcare.org; Renee Leonard, Medical Media Specialist, **E-mail:** renee.leonard@carolinashealthcare.org
Counties served: Anson, Cabarrus, Cleveland, Gaston, Lincoln, Mecklenburg, Stanly and Union.

EASTERN AHEC/ORPCE: 2000 Venture Tower Dr., PO Box 7224, Greenville, NC 27834 Fax: 252/744-8596
Contacts: Dawn Morrison, MPH, Director of Student Services, morrisond14@ecu.edu (252)744-5214 or Mary-Esther Sabados, ORPCE Housing Coordinator **Phone:** 252/744-3082, FAX: 252/744-8596, **E-mail:** sabadosm@ecu.edu
Special Requirements: All housing should be requested via <http://my.ncahec.net>. Keys for ECU students can be picked up at the Eastern AHEC office. Keys for non-ECU student can be mailed but he/she must contact EAHEC in time to complete and return all required forms to receive the key by mail.
Counties served: Beaufort, Bertie, Camden, Carteret, Chowan, Craven, Currituck, Dare, Gates, Greene, Hertford, Hyde, Jones, Lenoir, Martin, Onslow, Pamlico, Pasquotank, Perquimans, Pitt, Tyrrell, Washington, Wayne

GREENSBORO AHEC/ORPCE: 1200 N Elm Street, Greensboro, NC 27401 **Fax:** 336/832-3570 **Contacts:** Tina Latham, MBA, MHA, Assistant Director, Regional Education - **Phone:** 336/832-8219, **E-mail:** tina.latham@conehealth.com; Tonya Crawford Baldwin, MA, ORPCE –Coordinator. **Phone:** 336/832-8566. **E-mail:** tonya.baldwin@conehealth.com. All housing request must be completed online at www.myahec.net A Housing Agreement Form and \$50.00 security deposit required. View GAHEC website for details and payment instructions. www.gahec.org. Deposit forfeited for no-shows or without 72-hour cancellation.
Counties served: Alamance, Caswell, Chatham, Guilford, Montgomery, Orange, Randolph, Rockingham

MOUNTAIN AHEC/ORPCE: Mary C. Nesbitt, Biltmore Campus, 121 Hendersonville Rd., Asheville, NC 28803
Fax: 828/407-2881 **Contact:** Kirstie Conner, ORPCE Program Manager - **Phone:** 828/348-3597, **E-mail:** kirstie.conner@mahec.net
Special Requirements: Students must complete the NC AHEC Housing Request Form online at: www.myahec.net and complete a MAHEC Housing Agreement Form. Housing is not maintained year-round in all areas; apply early. Students receive e-mail confirmation 2-4 wks before rotations. **Counties served:** Buncombe, Cherokee, Clay, Graham, Haywood, Henderson, Jackson, Macon, Madison, McDowell, Mitchell, Polk, Rutherford, Swain, Transylvania, Yancey

NORTHWEST AHEC/ORPCE: Wake Forest University, School of Medicine, Bowman Gray Campus, Medical Center Blvd., Winston Salem, NC 27157-1060 **Contacts:** Angela Hodges, ORPCE Program Coordinator - **Phone:** 336/713-7717, **Fax:** 336/713-7701, **E-mail:** ahodges@wakehealth.edu. **Special Requirements:** All students using NW AHEC housing will be required to sign an agreement. **Counties served:** Alexander, Alleghany, Ashe, Avery, Burke, Caldwell, Catawba, Davidson, Davie, Forsyth, Iredell, Rowan, Stokes, Surry, Watauga, Wilkes, Yadkin

SOUTHEAST AHEC/ORPCE: 2511 Delaney Avenue, Wilmington, NC 28403 **Contacts:** Meredith B. Hughes, MEd, ORPCE Director, **Phone:** 910/343-0161, **Fax:** 1-866-878-6630, **E-mail:** meredith.hughes@seahec.net; Debra Busovne, ORPCE Assistant, **Phone:** 910/343-0161, **Fax:** 1-866-878-6630, **E-mail:** debra.busovne@seahec.net **Special Requirements:** Students requiring housing must complete the NC AHEC Housing Request Form online at: www.myahec.net 45 days before the beginning of their rotation. Students will receive e-mailed confirmation of housing approximately one month before the beginning of rotation, and should check into housing by 7:00 pm the night before their rotations are scheduled to begin. All students must follow instructions in e-mailed letter regarding orientation, housing, and checkout.
Counties served: Brunswick, Columbus, Duplin, New Hanover, Pender

SOUTHERN REGIONAL AHEC/ORPCE: 1601 Owen Drive, Fayetteville, NC 28304 **Fax:** 910/678-0106, **Contacts:** Tonya Burney, Associate ORPCE Director - **Phone:** 910/678-7201, **E-mail:** tonya.burney@sr-ahec.org; Siti Ricks, ORPCE Logistics Coordinator-**Phone:** 910-678-7299, **E-mail:** siti.ricks@sr-ahec.org; All students requesting SR-AHEC housing must complete and submit a NC AHEC Housing Request form via the statewide MyAHEC website (<http://my.ncahec.net/>), **Counties served:** Bladen, Cumberland, Harnett, Hoke, Moore, Richmond, Robeson, Sampson and Scotland

WAKE AHEC/ORPCE: 3261 Atlantic Avenue, Suite 212, Raleigh, NC 27604. **Phone:** 919/350-8547, **Fax:** 919/350-0470, **Contacts:** Ginger Steinfeldt, ORPCE Associate Director or Elaine Owens, MPA, ORPCE Director, **Phone:** 919/350-0483, **E-mail:** gsteinfeldt@wakeahec.org or eowens@wakeahec.org **Special Requirements:** Housing is not maintained on a 12-month basis; early notice is required to identify homeowner sites. Students must complete a housing agreement form.
Counties served: Durham, Franklin, Granville, Johnston, Lee, Person, Vance, Wake, Warren